

Republic of Serbia
Ministry of Justice
Multi Donor Trust Fund for Justice Sector Support for Serbia

CONSULTANCY SERVICES
Grant No. TF97118

The Republic of Serbia has received a Multi Donor Trust Fund for Justice Sector (hereinafter: MDTF JSS) from various donors, jointly executed by the World Bank and the Ministry of Justice (hereinafter: MOJ) and intends to apply part of the proceeds of this grant funds to payments under the contract:

- **Consultant for CEPEJ, Contract Ref. No. SER-MDTFJSS-TF097118- CS-IC-19-93**

The Consultant for CEPEJ (hereinafter: Consultant) will support the implementation of the Trust Fund work program under the Government executed components of the MDTF JSS. The Sector for the Judiciary strives with the need to cope with the demands of CEPEJ reporting and has in the past relied on external assistance for this exercise. A new annual CEPEJ-EU Dashboard evaluation cycle (Questionnaire within the Western Balkans Indicators joint Cooperation Project of the Council of Europe and European Commission) has been initiated in 2019, with the cycle officially opening in October 2019. The CEPEJ and Dashboards Judicial Evaluations are recognized as a model to not only cross-compare and measure efficiency, but also to identify systemic gaps and shortcomings, as well as tools and instruments for overcoming them. One of the key benchmarks in Chapter 23 is that Serbia develops and rolls out a coherent e-Justice system allowing, among other functionalities, the development and use of a sound statistical capacity (in line with CEPEJ guidelines on judicial statistics) which enables, inter alia, the measurement of the average duration of court proceedings. Likewise, it is necessary that Serbia ensures sufficient training for the users of the system. There is a need to establish a sustainable, in-house system for CEPEJ and Dashboards Evaluation Cycle reporting. Support in establishing an in-house system and improving the national methodology and quality control of the CEPEJ and Dashboards Evaluation Schemes therefore is needed. The Consultant will report to the Assistant Minister for European Integration and International Projects at the MOJ and the MDTF-JSS Management Committee

The key tasks comprise the following: (1) Support the MOJ in targeted data gathering and quality check for the CEPEJ and Dashboard Evaluation Scheme; (2) Conduct orientation sessions and on-the-job training with the new CEPEJ and Dashboards National Correspondents on the use of the CEPEJ-Collect program; (3) Conduct orientation sessions and on-the-job training with the new CEPEJ and Dashboards National Correspondents on the use of the CEPEJ-STAT program; (4) Provide support to the MOJ in improving the national methodology for answering of the CEPEJ and Dashboard Evaluation Scheme; (5) Provide support to the MOJ in CEPEJ and Dashboard Evaluation Scheme data analysis and quality check.

Expected contract start date will be April 2020.

The duration of the assignment will be until August 31, 2020. The contract may be extended, subject to the availability of funding and performance against the deliverables, as well as needs of MDTF-JSS.

For Consultant following qualifications and experience are required: (1) Advanced degree in law; (2) Passed bar exam; (3) At least 10 years of professional experience in legal field; (4) At least 5 years of relevant professional experience; (5) Demonstrated understanding of European standards in the field of justice; (6) Demonstrated understanding of functioning of the judicial system in the Republic of Serbia; (7) Demonstrated familiarity with CEPEJ measures and tools for analyzing of the functioning of judicial system; (8) Demonstrated familiarity with judicial timeframes and means to optimize judicial time management; (9) Relevant working experience in supporting reforms on court organizations is desirable; (10) Demonstrated ability to deliver on-the-job training, including the transfer of knowledge and skills, in a respectful professional manner; (11) Ability to work under pressure, with tight deadlines, in a results-driven environment; and (12) Excellent written and oral communications skills in English and Serbian, with the ability to prepare notes and summaries at short notice.

Eligible individual consultants are invited to indicate their interest in providing the services. Interested consultants must provide Cover Letter and CV representing description of similar assignments, experience in similar conditions and availability of appropriate skills.

The following selection criteria with corresponding points will be used for the evaluation procedure:

- Specific experience relevant to the assignment 40pts
- Qualifications and competence relevant to the assignment 60pts

A consultant will be selected in accordance with the Individual Consultancy procedure set out in the “Guidelines: Selection and Employment of Consultants by World Bank Borrowers”, published by the World Bank in May 2004 and revised in October 2006 and May 2010.

Interested consultants may obtain further information at the address below from 09:00 to 15:00 hours.

Expressions of Interest with CV in English language must be delivered to the e-mail address below by April 3, 2020, 12:00 Noon, local time.

When submitting Expressions of Interest please indicate assignment and reference number for which you are applying.

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