

Republic of Serbia
Ministry of Justice
Multi Donor Trust Fund for Justice Sector Support in Serbia

CONSULTANCY SERVICES
Grant No. TF 97118

The Republic of Serbia has received a Multi-Donor Trust Fund for Justice Sector Support (MDTF-JSS) from various donors, jointly executed by the World Bank and the Ministry of Justice and intends to apply part of the proceeds of this grant funds to payments under the contract:

- Monitoring and Evaluation Specialist based in the Supreme Court of Cassation (SCC), ref. no. SER-MDTFJSS-TF097118-IC-CS-15-47.

The services of Monitoring and Evaluation Specialist based in the SCC include technical assistance to the SCC in activities related to the overall implementation of the National Backlog Reduction Plan, adopted by the SCC in December 2013 (<http://www.vk.sud.rs/en/unified-backlog-reduction-program>), and training a designated SCC employee (judicial advisor, judicial assistant or a judge) to sustain the entire activity regardless of potential future donor-funded intervention. While performing his/her activities, the Consultant will cooperate with the SCC staff such as: Head of the Working Group for Monitoring and Implementation of the National Backlog Reduction Plan (BLR WG) – Chief Justice, and all WG members, the WG secretary, the Head of the IT Department, data-base administrator and chief statistician. In addition, the Consultant will closely cooperate and coordinate his/her activities with presidents of all national courts and designated court officials regarding reporting on caseloads and backlogs, and measures taken to reduce/prevent them.

The key tasks comprise the following: capacity building of the BLR WG and SCC staff that supports it, including daily twinning and on-the-job training of judicial advisors to transfer knowledge and skills; designing activity framework in close coordination with the SCC and its Working Group for Implementation of the National Backlog Reduction Program (WG), including designing WG Plan of Activities, and assistance in designing Court Performance Framework, identification of the key courts' performance measurement areas, performance indicators, data types and reports to feed the relevant indicators; based on the Court Performance Framework, identification and analysis of data and presentation of the analysis on system-wide level, court types level and individual courts level using reader-friendly "dashboards", graphs, diagrams, text boxes and images where appropriate, preparation of written analysis, findings and conclusions on the identified trends in courts performance and backlog reduction upon WG requests; preparation of written proposals for general and special measures and techniques aimed at efficient disposition of the old cases (for individual courts and for courts with the same or similar characteristics) by using USAID SPP best practices, WG's recommendations and newly identified local, European and international successful methods for tackling backlogs and inefficiencies; support to the SCC in active and substantial cooperation with international organizations and/or agencies in relation to the backlog and case-delay reduction.

The Consultant shall be engaged on a contract basis, full time, for a period until 31st of December 2015. The contract may be extended, subject to the performance against the deliverables and extension of MDTF-JSS. The expected contract start date will be November, 2015.

For Consultant following is required: Advanced degree in economics, business, law or related discipline (Master degree or equivalent preferred); At least 8 years of relevant professional experience and passed bar exam; Demonstrated familiarity with the structure/functions/organization of the justice sector in Serbia and key justice sector reform issues in Serbia will be a plus; Locally recognized expert in justice sector performance

measurement issues; Demonstrated experience of justice sector performance measurement in EU accession countries; Demonstrated ability to deliver on-the-job training, including the transfer of knowledge and skills, in a respectful professional manner; Ability to work under pressure with tight deadlines, in a result-driven environment; Excellent written and oral communications skills in English and Serbian, with the ability to prepare notes and summaries at short notice.

The Project Implementation Unit (PIU) of the Ministry of Justice now invites eligible individual consultants to indicate their interest in providing the above services. Interested consultants must provide Cover Letter and CV representing description of similar assignments, experience in similar conditions and availability of appropriate skills.

A consultant will be selected in accordance with the IC procedure set out in the “*Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*”, published by the World Bank in January 2011.

Interested consultants may obtain further information from the PIU of the MOJ at the address below from 08:00 to 15:00 hours.

Expressions of interest in English language must be delivered to the e-mail address below by October 27, 2015, 12:00 Noon, local time.

When submitting Expressions of interest please indicate assignment and reference number for which you are applying.

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